

**SAN ANTONIO HOUSING TRUST FOUNDATION
OPERATING BUDGET SOURCES AND USES
FY 2019-2020**

	ACTUAL FY 2018	BUDGET FY 2019	ESTIMATE FY 2019	PROPOSED BUDGET FY2020	YOY Budget Change
SOURCES					
San Antonio Housing Trust	\$ 128,418	\$ 159,283	\$ 159,283	\$ 177,721	12%
SAHT Finance Corp Admin Fees	\$ 249,107	\$ 110,606	\$ 236,558	\$ 198,757	80%
San Antonio Housing Trust PFC Admin Fees	\$ 395,937	\$ 111,776	\$ 803,670	\$ 437,128	291%
SAHTF General Operating	\$ 75,379	\$ 69,316	\$ 75,376	\$ 113,112	63%
Total Sources	\$ 848,841	\$ 450,981	\$ 1,274,887	\$ 926,718	105%
USES					
Personnel Services					
Salaries	\$ 230,916	\$ 322,296	\$ 230,315	\$ 439,518	36%
Auto Allowance	\$ 4,852	\$ 5,500	\$ 5,247	\$ 9,000	64%
Taxes-Payroll	\$ 16,964	\$ 22,915	\$ 21,195	\$ 31,334	37%
Taxes-Unemployment	\$ 2,188	\$ 1,420	\$ 1,257	\$ 1,620	14%
Insurance - Workmen's Comp	\$ 496	\$ 550	\$ 468	\$ 550	0%
Insurance - health & life	\$ 257	\$ 200	\$ 252	\$ 300	50%
Retirement Plan Exp.	\$ 20,952	\$ 29,675	\$ 20,475	\$ 45,135	52%
Travel & Training	\$ -	\$ 1,000	\$ 166	\$ 8,000	700%
<i>Subtotal Personnel Services</i>	\$ 276,625	\$ 383,556	\$ 279,375	\$ 535,457	40%
Contractual Services					
Audit	\$ 6,400	\$ 6,500	\$ 6,500	\$ 6,500	0%
Contract-Bookkeeping	\$ 6,588	\$ 7,320	\$ 7,320	\$ 7,320	0%
Legal Fees	\$ 211	\$ 1,100	\$ 3,989	\$ 2,980	171%
Fees to Professional	\$ 650	\$ 1,200	\$ 43,368	\$ 109,500	9025%
Rent	\$ 1,164	\$ 2,580	\$ -	\$ -	-100%
Maint. & Repairs	\$ 6,736	\$ 13,850	\$ 17,864	\$ 21,001	52%
Rental of Equipment	\$ 887	\$ 750	\$ 1,959	\$ 2,000	167%
Telephone and Internet	\$ 3,469	\$ 3,775	\$ 2,899	\$ 3,275	-13%
<i>Subtotal Contractual Services</i>	\$ 26,105	\$ 37,075	\$ 83,899	\$ 152,576	312%
Commodities					
Bind, print & reproduction	\$ -	\$ 150	\$ -	\$ 150	0%
Mail & parcel post	\$ 96	\$ 200	\$ 346	\$ 350	75%
Office Supplies	\$ 2,297	\$ 2,500	\$ 2,945	\$ 2,100	-16%
Utilities	\$ 7,947	\$ 7,500	\$ 5,791	\$ 6,700	-11%
<i>Subtotal Commodities</i>	\$ 10,340	\$ 10,350	\$ 9,082	\$ 9,300	-10%
Insurance/Other Expenditures					
Insurance - Business package	\$ 6,291	\$ 15,050	\$ 12,237	\$ 13,200	-12%
Advertising	\$ -	\$ 500	\$ -	\$ 500	0%
Membership, Fees & Licenses	\$ 259	\$ 500	\$ 206	\$ 400	-20%
Subscriptions & Dues	\$ 599	\$ 750	\$ 626	\$ 700	-7%
Entertainment & food	\$ 992	\$ 1,700	\$ 995	\$ 1,300	-24%
<i>Subtotal Insurance/Other Expenditures</i>	\$ 8,141	\$ 18,500	\$ 14,064	\$ 16,100	-13%
Capital Outlay					
Equipment purchases	\$ 1,193	\$ 1,000	\$ 2,651	\$ 2,500	150%
Furniture purchases	\$ -	\$ 500	\$ 89	\$ 500	0%
<i>Subtotal Capital Outlay</i>	\$ 1,193	\$ 1,500	\$ 2,740	\$ 3,000	100%
Total General Operating Budget	\$ 322,404	\$ 450,981	\$ 389,161	\$ 716,433	59%
Operating Reserve	\$ 526,437		\$ 885,726	\$ 210,285	
Total Uses	\$ 848,841	\$ 450,981	\$ 1,274,887	\$ 926,718	105%

(See Exhibit C for administrative services appropriation details)
Revised

9/7/2019