

SAN ANTONIO HOUSING TRUST FOUNDATION
2021 BOARD OF DIRECTORS
MINUTES

DATE: Tuesday, July 20, 2021

TIME AND PLACE: 11:00 a.m.; Zoom meeting; The San Antonio Housing Trust Board Conference Room

PRESENT: Celina Peña, Paul DeManche, Hilliard Galloway, and Estrellita Garcia-Diaz

ABSENT: Erica Martinez, John Harris and John Whitsett

STAFF MEMBERS: Pedro Alanis- Executive Director; John Hernandez -Asset Manager, Maria Bradley- Senior Administrative Assistant, Sharon Jennings -Contract Officer, Robert “Woody” Wilson– Attorney.

VISITORS:

1. **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 11:00am.
2. **APPROVAL OF BOARD MEETING MINUTES FOR MAY 27, 2021.**

Director Estrellita Garcia- Diaz motioned and seconded by Director Drew Galloway for the approval of the May 27, 2021 minutes.

3. **CITIZENS TO BE HEARD-INTERESTED SPEAKERS WILL HAVE 3 MINUTES EACH TO ADDRESS THE BOARD ON AGENDA ITEMS OR HOUSING POLICY RELATED MATTERS; A TOTAL OF 15 MINUTES WILL BE PROVIDED.**

NO CITIZENS TO BE HEARD.

4. **TREASURER’S REPORT- JUNE 2021**

Pete Alanis stated the budget is at a good position at the end of June. The Foundation General Operating budget is currently at 59%, Pete mentioned that around this timeframe we would have expended about 75%. The unencumbered cash balance is \$930,000 in the Foundation account. There is \$2.3 million available in the Public Facility Corporation, \$1.16 in the Finance Corporation and the Trust is at \$258,000 and \$930,000 in the Foundation. Overall, there is \$4.6 Million available balance across all 4 entities.

NO MOTION NEEDED.

5. **EXECUTIVE DIRECTOR’S REPORT**

Pete Alanis reported to the Foundation board that City Council approved the Governance re-alignment to have transparency and policy focused decision making across all entities of the San Antonio Housing Trust. He stated once City staff provides initial screening of the applications it gets turned over to the Joint Transition Committee who then would consider all the submitted application and set recommendations to City Council. City Council will then approve the 6 community board positions and 5 City Council positions and take over for full City Council approval in September.

He mentioned that the website was live and will be in the process of adding more to it and a short video to help introduce the San Antonio Housing Trust to the community. The video is anticipated to be released online.

NO MOTION NEEDED.

6. **BRIEFING, DISCUSSION, AND POSSIBLE ACTION TO RELEASE REQUEST FOR PROPOSALS FOR A STRATEGIC PLANNING CONSULTANT TO DEVELOP A 5-YEAR STRATEGIC PLAN FOR THE TRUST ENTITIES.**

As part of the Governance realignment, an approval to release a request for proposal for a strategic planning consultant. The RFP shall be released on July 26,2021-August 30, 2021. The scope of services would include:

- Ensure an inclusive and equitable public engagement process
- Review completed local systematic affordable housing plans, assessments and initiatives
- Review and conduct research on other housing programs and models for addressing affordable housing challenges in other large cities
- Establish key performance indicators and strategic outcomes
- Identify key strategic partnership opportunities
- Recommend policy and programmatic actions

Celina recommended launching the RFP mid-August through mid-September.

NO MOTION NEEDED.

7. **EXECUTIVE SESSION:** Pursuant to 551.071, 551.072, 551.074 of the Texas Government Code (consultation with attorney, personnel, contracts, real estate, and litigation matters may be discussed)

ANY ITEM DISCUSSED IN EXECUTIVE SESSION MAY BE ACTED UPON IN OPEN SESSION.

NONE.

8. **ADJOURNMENT-** Without objection the chair adjourned the meeting at 11:23am.

Signed this _____ of _____, 2021

Respectfully Submitted by:

Secretary