

SAN ANTONIO HOUSING TRUST FOUNDATION
2018 BOARD OF DIRECTORS
MINUTES

DATE: Wednesday, May 29, 2019

TIME AND PLACE: 5:00 P.M.; Paloma Blanca 5800 Broadway St #300 San Antonio, TX 78209

PRESENT: Laura Martínez, Randy Rice, Celina Pena, John Whitsett, Paul Demanche,

STAFF MEMBERS: Nicole Collazo- Interim Executive Director, Maria Bradley-Administrative Assistant, Woody Wilson- Attorney

VISITORS: John Kenny and Veronica Soto- Director of Neighborhood Housing Services Department

1. CALL TO ORDER AND ROLL CALL: The meeting was called to order at 5:02 P.M.
2. APPROVAL OF BOARD MEETING MINUTES FOR MARCH 20, 2019
Director John Whitsett motioned, and Director Paul DeManche seconded to approve the meeting minutes as presented. Motion Carries 5-0.
3. CITIZENS TO BE HEARD: NO CITIZENS TO BE HEARD
4. TREASURER'S REPORT-APRIL 2019

Nicole Collazo discussed the Operating Budget for the 7 months ending for April 30th. She mentioned Cosa Operating budget current month is at \$11,305.18 and is underbudget by \$1,968.42. The Finance, Public Facility Corporation and General Operating budget was overall underbudget for the year by \$32,633.65. Nicole also included a balance sheet and a statement of revenues and expenses. Director John Whitsett asked if the budget will continue to be under budget. Nicole confirmed yes it would since John Kenny's salary will longer be included.

NO ACTION NEEDED.

5. DISCUSSION, CONSIDERATION OR POSSIBLE ACTION ON THE ELECTION OF OFFICER FOR TREASURER
Chair Laura Martinez informed the board she had reached out to Director Estrella Garcia and asked if she was fine with the nomination of Treasurer.
Chair Laura Martinez motioned, and Director John Whitsett seconded to nominate Estrella Garcia as Board Treasurer.

MOTION PASSED 5-0.

6. DISCUSSION, CONSIDERATION OR POSSIBLE ACTION ON THE SAHT FUNDING ROUND FY 2019
Nicole Collazo stated that the Funding Round was approved for One Million Dollars but requested that the Funding Round be postponed until after the assessment is completed and a new Executive Director is selected.

Director John Whitsett motioned, and Director Randy Rice seconded to postpone the Funding Round until the assessment is complete and a new Executive Director is selected.

MOTION PASSED 5-0.

7. PERSONNEL/ SEARCH COMMITTEE: UPDATE ON EXECUTIVE SEARCH FOR EXECUTIVE DIRECTOR
Director Paul DeManche updated the board that the McIntyre group was done interviewing stakeholders but have pending phone calls with the Council representatives on the Public Facility Board Members. Paul DeManche spoke on behalf of the Personnel committee that launching the Executive search will be postponed until the NALCAB assessment is complete. NALCAB indicated assessment should be done by that week. The search will launch around mid-June. A candidate will be presented to the full board at the August 14th Foundation Board meeting.

8. CEREMONIAL ITEM-JOHN KENNY'S RETIREMENT

The San Antonio Housing Trust staff and Board Members presented a plaque to Mr. John Kenny for his 20 years of service to the Trust.

NO ACTION TAKEN.

9. EXECUTIVE SESSION PURSUANT TO 551.071, 551.072,551.074 OF THE TEXAS GOVERNMENT CODE (Consultation with attorney on personnel, contracts, real estate and litigation matters may be discussed)

None.

10. Adjournment -Without objection the chair adjourned the meeting at 5:21PM.

Signed this _____ of _____, 2019

Respectfully Submitted by:

Secretary