

SAN ANTONIO HOUSING TRUST FOUNDATION
2020 BOARD OF DIRECTORS
MINUTES

DATE: Wednesday, January 29,2020

TIME AND PLACE: 1:00 p.m.; 2515 Blanco Rd. San Antonio, TX 78212

PRESENT: Randy Rice, Celina Peña, John Whitsett, Paul DeManche, Estrella Garcia-Diaz and John Harris

ABSENT: Frankie Gonzales-Wolfe

STAFF MEMBERS: Pedro Alanis- Interim Executive Director Nicole Collazo-Assistant Director, Maria Bradley- Senior Administrative Assistant and Woody-Attorney,

VISITORS: Ileana Sandoval-D9, Ramiro Castellon-D3, Cynthia Castellon-D3, Allison Shae-COSA, Veronica Soto-COSA, Mia Loseff-Texas Housers, William Luther-Express News

1. CALL TO ORDER AND ROLL CALL: The meeting was called to order at 1:02 P.M.
2. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ELECTION OF OFFICERS.

New Election of Officers:

Celina Peña- President

Director Randy Rice motioned, and Director Paul DeManche seconded to nominate Celina as President.
Motion Carried: 6-0.

Paul DeManche- Vice President

Director Randy Rice motioned, and Director John Whitsett seconded to nominate Paul as Vice President.
Motion Carried: 6-0.

John Whitsett- Secretary

Director Celina Peña motioned, and Director Paul DeManche seconded to nominate John as Secretary.

Estrella Garcia-Diaz-Treasurer

Director Estrella Garcia- Diaz accepted to continue her position as Treasurer.

3. APPROVAL OF BOARD MEETING MINUTES FOR DECEMBER 16, 2019.
Director Paul DeManche motioned, and Director John Whitsett seconded to approve the minutes for December 16, 2019.
MOTION CARRIED: 6-0.
4. CITIZENS TO BE HEARD- INTERESTED SPEAKERS WILL HAVE 3 MINUTES EACH TO ADDRESS THE BOARD ON AGENDA ITEMS OR HOUSING POLICY RELATED MATTERS; A TOTAL OF 15 MINUTES WILL BE PROVIDED.
NO CITIZENS TO BE HEARD.
5. TREASURER'S REPORT- DECEMBER 2019

Director Estrella Garcia stated that we are under budget and nothing out of the normal. The remaining budget for the remaining budget of the Fiscal Year is \$628,570.00

NO MOTION NEEDED.

6. EXECUTIVE DIRECTOR'S REPORT-

Pete Alanis informed the board of the two new Board Members. Hilliard "Drew" Galloway has been appointed for District 4 and Erica Martinez has been appointed for District 6. The current vacancies are for District 5 & 9.

He updated the Board about the Contract Officer Position that was created to monitor and analyze contracts with external agencies.

Pete mentioned as part of the NALCAB Assessment recommending staff to have training opportunities. He did mention that the Asset Manager, John Hernandez is scheduled to attend a training on Rental Housing Underwriting in Phoenix, AZ on February 25-26, 2020.

Financial Report from October 1, 2019- December 31, 2019

The Public Facility Corporation earned \$1,153,529.02 in revenues.

The Finance Corporation earned \$234,873.13 in revenues.

Per policy of the Public Facility Corporation and Finance Corporation is to provide 25% of all revenues to the San Antonio Housing Trust Foundation to support operations on a quarterly basis.

The Public Facility updates as of January 22, 2020 are as follows:

Approval of inducement of the Ridgeline Flats Apartments.

Approval of inducement for Preserve at the Port Apartments.

Approval of inducement without MOU for the Northview Apartments.

NO MOTION NEEDED.

7. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING STANDING COMMITTEES.

Director Celina Peña motioned, and Director Estrella Garcia-Diaz seconded to table item #7 and item #9.

MOTION CARRIED: 6-0.

8. PERSONNEL COMMITTEE UPDATE REGARDING EXECUTIVE DIRECTOR RECRUITMENT

Director Paul DeManche stated that the job posting for the Executive Director position has been posted and Nicole is complying a list of applicants that meet the minimum requirements. There were over 45 submissions for this position. Personnel Committee is meeting next week to review over applications and take the next step.

NO MOTION NEEDED.

9. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCE COMMITTEE RECOMMENDATION ON OPERATING RESERVE FUND AND POLICY.

Director Celina Peña motioned, and Director Estrella Garcia-Diaz seconded to table item #7 and item #9.

MOTION CARRIED: 6-0.

10. Presentation of the City of San Antonio Strategic Housing Implementation Plan by Neighborhood Housing Services Department.

Veronica Soto, Director of NHSD, briefed about a 10-year strategic housing implementation plan of the Mayors Policy Task Force. She stated that City of San Antonio and all other organizations will work together to bring City Council and Board of Directors to adopt the implementation plan. Pete Alanis recommends to the Board to delay the RFA until after the implementation plan is set.

NO MOTION NEEDED.

11. EXECUTIVE SESSION: Pursuant to 551.071, 551.072, 551.074 of the Texas Government Code
(consultation with attorney, personnel, contracts, real estate and litigation matters may be discussed)

ANY ITEM DISCUSSED IN EXECUTIVE SESSION MAY BE ACTED UPON IN OPEN SESSION.

12. ADJOURNMENT- Without objection the chair adjourned the meeting at 2:16 p.m.

Signed this _____ of _____, 2020

Respectfully Submitted by:

Secretary