

SAN ANTONIO HOUSING TRUST
FOUNDATION
2022 OFFICIAL MEETING MINUTES

DATE: Friday, September 16, 2022

TIME AND PLACE: The San Antonio Housing Trust Foundation met in session at 2:07 p.m., via Zoom and in person at 114 W Commerce St, San Antonio, TX 78205.

PRESENT: Antoinette Brumfield, Mark Carmona, Councilwoman Teri Castillo, Eric Cooper, Councilman John Courage, Jordan Ghawi, Rachell Hathaway, Councilman Jalen McKee-Rodriguez, Marinella Murillo, Jane Pacione, and Councilwoman Phyllis Viagran.

ABSENT: Councilwoman Adriana Rocha Garcia

STAFF/VISITORS PRESENT:

Pedro Alanis- Executive Director San Antonio Housing Trust Foundation INC.; Nicole Collazo- Director of Operations San Antonio Housing Trust Foundation INC.; John Hernandez- Senior Asset Manager; Lauren Bejaran- Sr. Administrative Assistant San Antonio Housing Trust Foundation INC.; Ruben Lizalde- D3; Edward Muniga- D4; Ileana Sandoval- D9; Summer Greathouse- Attorney Bracewell; Clarissa Rodriguez- Attorney DNRBZ.

- 1. CALL TO ORDER AND ROLL CALL:** The meeting was called to order by Vice President Jane Paccione and the roll was called by Lauren Bejaran.

Councilman John Courage joins the meeting at 2:10 PM.

- 2. APPROVAL OF BOARD MEETING MINUTES FOR AUGUST 19, 2022.**

Eric Cooper motioned, and Rachell Hathaway seconded for approval of the August 19, 2022, minutes with the noted corrections.

AYES: 10

NAYS:

ABSTAINED:

THE MOTION PASSED.

- 3. CITIZENS TO BE HEARD-INTERESTED SPEAKERS WILL HAVE 3 MINUTES EACH TO ADDRESS THE BOARD ON AGENDA ITEMS OR HOUSING POLICY RELATED MATTERS; A TOTAL OF 15 MINUTES WILL BE PROVIDED.**

NONE.

NO ACTION WAS TAKEN.

- 4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SAN ANTONIO HOUSING TRUST FOUNDATION FISCAL YEAR 2023 BUDGET.**

Pete Alanis briefed to the board about the proposed fiscal year 2023 budget. The FY 2023 revised budget was presented to the Finance and Audit Committee on September 9, 2022, and committee approved to move forward to full SAHTF Board. The proposed FY 2023 budget includes \$1.6 million for operating expenses, \$839,542 required operating reserves, and a forecasted estimate of \$1.58 million in revenues earned to the Foundation from the 25% revenue fees from the PFC and

Finance Corporation.

MINUTES COMMISSION ACTION:

Councilwoman Phyllis Viagran motioned, and Councilman John Courage seconded for approval of the San Antonio Housing Trust Foundation Fiscal Year 2023 Budget.

AYES: 10

NAYS:

ABSTAINED:

THE MOTION PASSED.

5. BRIEFING, DISCUSSION AND POSSIBLE ACTION REGARDING THE ANNUAL CITY OF SAN ANTONIO PROFESSIONAL SERVICES AGREEMENT.

Pete Alanis briefed to the board about the annual City of San Antonio Professional Services Agreement that requires the SAHTF to manage funds awarded to the Trust, PFC, and Finance Corporation, and function as an escrow agent to assist with various City housing programs. The City of San Antonio will advance SAHTF with approximately \$962,500 to continue expediting payments for the Homeownership Program. The Foundation will require the city to provide support for the Displacement Impact Assessment if adopted for multi-family housing efforts in the future. Staff recommends approval of the Annual Professional Services Contract for FY 2023 with the City of San Antonio.

MINUTES COMMISSION ACTION:

Eric Cooper motioned, and Jordan Ghawi seconded to approval of the Annual City of San Antonio Professional Services Agreement.

AYES: 10

NAYS:

ABSTAINED:

THE MOTION PASSED.

6. BRIEFING AND DISCUSSION REGARDING THE 5-YEAR STRATEGIC PLAN.

Pete Alanis briefed to the board about the 5-Year Strategic Plan. SAHTF and Mission Matters worked together to present to the Board a draft for public input that will include proposal targets, 2023 priorities goals, reporting out, and public input and board consideration. The SAHT Board shall annually review the 5-Year Vision based on changes to San Antonio's housing environment and provide feedback to annual goals for the following year. Quarterly progress will be presented by the SAHT Leadership Team to the Board and the public. Staff recommends releasing a draft Strategic Plan to the public and our stakeholders for continued transparency and input prior to final consideration by the Board.

NO ACTION TAKEN.

7. ADJOURNMENT

Vice President Jane Paccione adjourned the meeting. There being no further business, the meeting adjourned at 2:53 p.m.