

**SAN ANTONIO HOUSING TRUST**  
**FOUNDATION**

**2022 OFFICIAL MEETING MINUTES**

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**DATE: Friday, November 18, 2022**

**TIME AND PLACE:** The San Antonio Housing Trust Foundation met in session at 2:20 p.m., via Zoom and in person at 114 W Commerce St, San Antonio, TX 78205.

**PRESENT: Antoinette Brumfield, Eric Cooper, Councilman Jalen McKee-Rodriguez Councilman John Courage, Jordan Ghawi, Rachell Hathaway, Marinella Murillo, Jane Pacione, Mark Carmona, and Councilwoman Phyllis Viagran.**

**ABSENT: Councilwoman Adriana Rocha Garcia and Councilwoman Teri Castillo**

**STAFF/VISITORS PRESENT:**

Pedro Alanis- Executive Director San Antonio Housing Trust Foundation INC.; Nicole Collazo- Director of Operations San Antonio Housing Trust Foundation INC.; Tom Roth- Director of Development; John Hernandez- Senior Asset Manager; Lauren Bejaran- Sr. Administrative Assistant San Antonio Housing Trust Foundation INC.; Ruben Lizalde- D3; Edward Muniga- D4; Ileana Sandoval- D9; Summer Greathouse- Attorney Bracewell; Clarissa Rodriguez- Attorney DNRBZ.

**1. CALL TO ORDER AND ROLL CALL:** The meeting was called to order by Vice President Jane Paccione and the roll was called by Lauren Bejaran.

**2. APPROVAL OF BOARD MEETING MINUTES FOR OCTOBER 21, 2022.**

Councilman John Courage motioned, and Councilman Jalen McKee-Rodriguez seconded for approval of the October 21, 2022, minutes with the noted corrections.

**AYES:10**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

**3. CITIZENS TO BE HEARD-INTERESTED SPEAKERS WILL HAVE 3 MINUTES EACH TO ADDRESS THE BOARD ON AGENDA ITEMS OR HOUSING POLICY RELATED MATTERS; A TOTAL OF 15 MINUTES WILL BE PROVIDED.**

NONE.

NO ACTION WAS TAKEN.

**4. DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION AUTHORIZING RELEASING A REQUEST FOR PROPOSALS FOR COMMUNITY LAND TRUST TECHNICAL ASSISTANCE GRANT.**

Pete Alanis briefed to the board about The San Antonio Housing Trust releasing a Request for Proposals to provide Foundation funds for technical assistance to facilitate the establishment of Community Land Trusts (CLT's). The CLT's would provide a source of permanently affordable homeownership and rental housing for current and future generations of families that are at risk for gentrification. The Finance and Audit Committee met on Wednesday, November 9, 2022, and approved to move forward the Request for Proposals to the full Board for consideration. Marinella Murillo recommended the deadline to submit questions concerning the RFP and

evaluation period process be moved 2 weeks after January 1, 2023.

**MINUTES COMMISSION ACTION:**

Councilman Jalen McKee-Rodriguez motioned, and Eric Cooper seconded for approval of a resolution authorizing releasing a request for proposals for Community Land Trust Technical Assistance Grant.

**AYES: 10**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

**5. ADJOURNMENT**

Vice President Jane Paccione adjourned the meeting. There being no further business, the meeting adjourned at 2:52 p.m.