

**SAN ANTONIO HOUSING TRUST**  
**FOUNDATION**

**2023 OFFICIAL MEETING MINUTES**

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**DATE: Friday, February 17, 2023**

**TIME AND PLACE:** The San Antonio Housing Trust Foundation met in session at 2:46 p.m., via Zoom and in person at 114 W Commerce St, San Antonio, TX 78205.

**PRESENT: Councilwoman Adriana Rocha Garcia, Mark Carmona, Jalen McKee-Rodriguez, Councilman John Courage, Jordan Ghawi, Rachell Hathaway, Marinella Murillo, Jane Pacione, Councilwoman Teri Castillo, and Councilwoman Phyllis Viagran.**

**ABSENT: Antoinette Brumfield and Eric Cooper.**

**STAFF/VISITORS PRESENT:**

Pedro Alanis- Executive Director San Antonio Housing Trust Foundation; Nicole Collazo- Director of Operations San Antonio Housing Trust Foundation; Tom Roth- Director of Development; Jessica Kuehne- Director of Asset Management San Antonio Housing Trust Foundation; John Hernandez- Senior Asset Manager San Antonio Housing Trust Foundation; Lauren Bejaran- Sr. Administrative Assistant San Antonio Housing Trust Foundation; Ruben Lizalde- D3; Edward Muniga- D4; Ileana Sandoval- D9; Summer Greathouse- Attorney Bracewell; Clarissa Rodriguez- Attorney DNRBZ; Avis Chaisson- Executive Director Palladium USA #8; Ryan Wilson- Franklin Development; Jose Gonzales- Alamo Community Group; Nikisha J. Baker- President and CEO SAMMinistries..

- 1. CALL TO ORDER AND ROLL CALL:** The meeting was called to order by President Adriana Rocha Garcia and the roll was called by Lauren Bejaran.
- 2. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES OF NOVEMBER 18, 2022, AND JANUARY 20, 2023.**

**MINUTES COMMISSION ACTION:**

Councilman John Courage motioned, and Rachell Hathaway seconded to approve the November 18, 2022, and January 20, 2023, minutes, with the noted corrections.

**AYES: 10**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

- 3. PUBLIC COMMENT – INTERESTED SPEAKERS WILL HAVE 3 MINUTES EACH TO ADDRESS THE BOARD ON AGENDA ITEMS OR HOUSING POLICY RELATED MATTERS.**

**NONE. NO ACTION TAKEN.**

**4. RESOLUTION AUTHORIZING THE EXECUTION OF ALL FILINGS AND AGREEMENTS WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS IN CONNECTION WITH APPLICATIONS FOR LOW INCOME HOUSING TAX CREDITS FOR THE FOUR25 SAN PEDRO APARTMENTS TRANSACTION; AND OTHER MATTERS IN CONNECTION THEREWITH.**

Pete Alanis briefed to the board about The San Antonio Housing Trust Foundation serving as a non-profit member and Special Limited Partner and GRG Architects serving as the HUB with a 5% ownership interest in the general partner for the Four25 San Pedro Apartments.

**MINUTES COMMISSION ACTION:**

Jordan Ghawi motioned, and Councilwoman Phyllis Viagran seconded to approve Item #4 for the Four25 San Pedro Apartments.

**AYES: 10**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

**5. DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION AUTHORIZING RELEASING A REQUEST FOR QUALIFICATIONS FOR ON-CALL PROJECT MANAGEMENT AND OWNERS' REPRESENTATIVE.**

Pete Alanis briefed to the board about The San Antonio Housing Trust Foundation releasing a Request for Qualifications for qualified on-call Project Management and Owners Representative, to represent SAHT in all phases of the development process for future projects.

**MINUTES COMMISSION ACTION:**

Rachell Hathaway motioned, and Councilwoman Phyllis Viagran seconded to approve a resolution authorizing releasing a Request for Qualifications for On-Call Project Management and Owners Representative.

**AYES: 10**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

**6. DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION AUTHORIZING RELEASING A REQUEST FOR QUALIFICATIONS FOR ON-CALL ARCHITECTURAL SERVICES.**

Pete Alanis briefed to the board about The San Antonio Housing Trust Foundation releasing a Request for Qualifications for a qualified Architectural firm, to represent SAHT in all phases of future projects, including conceptual renderings, cost estimation, site and redevelopment planning, master planning, and other related service required for completion of work items.

**MINUTES COMMISSION ACTION:**

Councilman John Courage motioned, and Councilwoman Phyllis Viagran seconded to approve a resolution authorizing releasing a Request for Qualifications for On-Call Architectural Services.

**AYES: 10**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

**7. EXECUTIVE DIRECTOR'S REPORT**

Pete Alanis briefed to the board that the Executive Director's Report would be discussed in a future PFC Meeting. No discussion was made.

**NONE. NO ACTION TAKEN.**

**8. ADJOURNMENT**

Vice President Jane Paccione adjourned the meeting. There being no further business, the meeting adjourned at 3:09 p.m.