

**SAN ANTONIO HOUSING TRUST FINANCE CORPORATION**  
**OFFICIAL MEETING MINUTES**

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**DATE:** September 29, 2023

**TIME AND PLACE:** The Finance Corporation met in session at 3:08 p.m., via Zoom and in person at 114 W Commerce St, San Antonio, TX 78205.

**PRESENT:** Antoinette Brumfield, Mark Carmona, Councilwoman Teri Castillo, Councilman John Courage, Jordan Ghawi, Councilman Jalen McKee-Rodriguez, Marinella Murillo, Jane Paccione, Councilwoman Adriana Rocha Garcia.

**ABSENT:** Eric Cooper and Councilwoman Phyllis Viagran.

**STAFF/VISITORS PRESENT:**

Pedro Alanis- Executive Director San Antonio Housing Trust Foundation.; Nicole Collazo- Director of Operations San Antonio Housing Trust Foundation; Susan Snowden- Financial Director San Antonio Housing Trust Foundation; Tom Roth- Director of Development San Antonio Housing Trust Foundation; Jessica Kuehne- Director of Asset Management San Antonio Housing Trust Foundation; John Hernandez- Senior Asset Manager San Antonio Housing Trust Foundation; Lauren Bejaran- Senior Administrative Assistant San Antonio Housing Trust Foundation; Ruben Lizalde- D3; Edward Muniga- D4; Justin Renteria- D5; Milee Ray- D9; Mirla Lopez- SEFLA Languages Interpreter; Nikisha J. Baker- SAMMinistries; Jill Flynn- Cornerstone Housing Group; Alma Cobb- Realtex Development; Brad McMurray- Prospera Housing Community Services; Raymond Lucas- Prospera Housing Community Services; Jacque Woodring- Prospera Housing Community Services; Karla Desatnik- OCI Group.

1. **CALL TO ORDER AND ROLL CALL:** The meeting was called to order by President Adriana Rocha Garcia and the roll was called by Lauren Bejaran.
2. **DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FOR JULY 28, 2023.**  
 Councilman Jalen McKee-Rodriguez motioned, and Councilman John Courage seconded for approval of the July 28, 2023, minutes.  
**AYES: 5**  
**NAYS:**  
**ABSTAINED:**  
**THE MOTION PASSED.**
3. **CITIZENS TO BE HEARD**  
  
**NONE. NO ACTION WAS TAKEN.**
4. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SAN ANTONIO HOUSING TRUST FINANCE CORPORATION FY 2024 ANNUAL BUDGET AND TO AUTHORIZE THE EXPENDITURES CONTAINED THEREIN.**  
 Pete Alanis briefed the board on the proposed final FY 2024 Annual Budget for the San Antonio Housing Trust Finance Corporation. The FY 2024 preliminary FC budget was presented to the full FC board on August 18, 2023. There was no change to the budget from the previous meeting. The FC Finance & Audit Committee met on September 18, 2023, to consider the proposed FY 2024 FC Budget and voted to move this item forward to the PFC Board for consideration.

**MINUTES COMMISSION ACTION:**

Councilman Jalen McKee-Rodriguez motioned, and Jordan Ghawi to approve the San Antonio Housing Trust Finance Corporation FY 2024 Annual Budget and to authorized the expenditures contained therein.

**AYES: 5**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

Councilwoman Teri Castillo joins the FC Board Meeting at 3:10 p.m.

**5. BRIEFING, DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION CONCERNING THE APPLICATION OF THE ARBORS AT WEST AVENUE LP RELATING TO THE PROPOSED FINANCING OF UP TO \$4,000,000 OF THE COSTS OF THE ACQUISITION, CONSTRUCTION, AND EQUIPPING OF THE ARBORS AT WEST AVENUE APARTMENTS AND OTHER MATTERS IN CONNECTION THEREWITH.**

Pete Alanis briefed the board on the proposed financing of up to \$4,000,000 of the costs of the acquisition, construction, and equipping of the Arbors at West Avenue Apartments.

The FC Finance & Audit Committee met on September 18, 2023, to consider the proposed FY 2024 FC Budget and voted to move this item forward to the PFC Board for consideration.

**MINUTES COMMISSION ACTION:**

Councilwoman Phyllis Viagran motioned, and Jordan Ghawi to approve Item #5 for the Arbors at West Ave Apartments.

**AYES: 6**

**NAYS:**

**ABSTAINED:**

**THE MOTION PASSED.**

**6. ADJOURNMENT**

President Adriana Rocha Garcia adjourned the meeting. There being no further business, the meeting was adjourned at 3:13 p.m.