AGENDA

A Regular Board Meeting for:
SAN ANTONIO HOUSING TRUST FOUNDATION
will be held at the
Municipal Plaza B Room
114 W Commerce St., San Antonio, TX 78205
and virtually via ZOOM:
https://us02web.zoom.us/j/88070033634?pwd=SnRLdUR6MVhpNFp1TzlUUnhaZzhvQT09
DIAL-IN NUMBER: 1-346-248-7799 Meeting ID: 880 7003 3634
PASSWORD: 396957
On Friday, October 18, 2024, beginning at 2:00 p.m. or immediately following the adjournment of the San Antonio Housing Trust board meeting.

NOTICE: *A quorum of the board of directors will be physically located at 114 W Commerce St., San Antonio, TX 78205 at 2:00 p.m. One or more of the Directors may attend this meeting by video conference pursuant to the requirements set forth in the Texas Open Meetings Act. An electronic copy of the agenda packet may be accessed at the San Antonio Housing Trust website under the CALENDAR/Board Meeting date page prior to the meeting.*

NOTICE: *This meeting of the Board, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Executive Director.*

1. Call to Order and Roll Call
2. Discussion and possible action to approve minutes of September 20, 2024
3. Public Comment – Interested speakers will have 3 minutes each to address the Board on agenda items or housing policy related matters.
4. Discussion and possible action for Election of Officers.
5. Adjournment.

Executive Session. The San Antonio Housing Trust reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development). *ANY ITEM DISCUSSED IN EXECUTIVE SESSION MAY BE ACTED ON IN OPEN SESSION*

Attendance by Other Elected or Appointed Officials: It is possible that members of City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact Nicole Collazo, for concerns or requests, at (210) 735-2772.

San Antonio Housing Trust Foundation
Agenda Item 2

This item includes the approval of minutes from the **September 20**, **2024,** meeting.

SAN ANTONIO HOUSING TRUST FOUNDATION
2024 OFFICIAL MEETING MINUTES

DATE: September 20, 2024

TIME AND PLACE: The San Antonio Housing Trust Foundation met in session at 2:07 p.m., via Zoom and in person at 100 W Commerce, San Antonio, TX 78205.

PRESENT: Antoinette Brumfield, Mark Carmona, Councilmember Teri Castillo, Eric Cooper, Jordan Ghawi, Rachell Hathaway, Councilmember Dr. Sukh Kaur, Councilmember Jalen McKee-Rodriguez, Marinella Murillo, and Jane Paccione.

ABSENT: Councilmember Dr. Adriana Rocha Garcia and Councilmember Phyllis Viagran.

STAFF/VISITORS PRESENT:
Pedro Alanis- Executive Director San Antonio Housing Trust; Nicole Collazo- Director of Operations San Antonio Housing Trust; Susan Snowden- Finance Director San Antonio Housing Trust; Tom Roth- Director of Development San Antonio Housing Trust; Seema Kairam- San Antonio Housing Trust; Frida Garcia- San Antonio Housing Trust; Jessica Kuehne- Director of Asset Management San Antonio Housing Trust; Gina Roach- San Antonio Housing Trust; John Hernandez- San Antonio Housing Trust; Clarissa Rodriguez- Denton Navarro Rocha Bernal & Zech, P.C.; Summer Greathouse- Bracewell; Joleen Garcia- District 2; Edward Mungia- District 4; Justin Renteria- District 5; Val DeLeon- The Vecino Group; Mirla Lopez - SEFLA Languages Interpreter.

1. **CALL TO ORDER AND ROLL CALL:** The meeting was called to order by Vice President Jane Paccione and the roll was called by Nicole Collazo.

2. **DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES OF AUGUST 30, 2024.**
MINUTES COMMISSION ACTION:
Councilmember McKee-Rodriguez motioned, and Councilmember Kaur seconded to approve the August 30, 2024, minutes.
AYES: 8
NAYS:
ABSTAINED:
THE MOTION PASSED.

3. **PUBLIC COMMENT – INTERESTED SPEAKERS WILL HAVE 3 MINUTES EACH TO ADDRESS THE BOARD ON AGENDA ITEMS OR HOUSING POLICY RELATED MATTERS.**
NONE.
NO ACTION TAKEN.

4. **BRIEFING, DISCUSSION, AND ACTION REGARDING A RESOLUTION TO APPROVE THE SAN ANTONIO HOUSING TRUST FOUNDATION FISCAL YEAR 2025 ANNUAL PLAN AND BUDGET.**
Executive Director Pete Alanis briefed the board on the proposed resolution to approve the San Antonio Housing Trust Foundation Fiscal Year 2025 Annual Plan and Budget.

MINUTES COMMISSION ACTION:
Councilmember McKee-Rodriguez motioned, and Eric Cooper seconded to approve Item #4 for the Fiscal Year 2025 Foundation Annual Plan and Budget.
AYES: 10
NAYS:
ABSTAINED:
THE MOTION PASSED.

5. **BRIEFING, DISCUSSION, AND ACTION REGARDING A RESOLUTION TO APPROVE THE ANNUAL CITY OF SAN ANTONIO PROFESSIONAL SERVICES AGREEMENT FOR FISCAL YEAR 2025.**
Executive Director Pete Alanis briefed the board on the proposed resolution approving the Annual Professional Services Agreement for Fiscal Year 2025 between the City of San Antonio and the San Antonio Housing Trust Foundation.

MINUTES COMMISSION ACTION:
Councilmember Eric Cooper motioned, and Councilmember Kaur seconded to approve Item #5.
AYES: 10
NAYS:
ABSTAINED:
THE MOTION PASSED.

6. **ADJOURNMENT**
Vice President Jane Paccione adjourned the meeting. There being no further business, the meeting was adjourned at 2:17 p.m.

San Antonio Housing Trust Foundation
Agenda Item 3

Public Comment

Interested speakers will have 3 minutes each to address the Board on agenda items or housing policy related matters; a total of 15 minutes will be provided. Instructions to sign up for Public Comment via Zoom video conference.

To sign up for Public Comment please call 210-735-2772 24 hours prior to this meeting to place your name on the list.

Los oradores interesados tendrán 3 minutos cada uno para dirigirse a la Junta sobre temas de la agenda o asuntos relacionados con la polí ca de vivienda; Se proporcionará un total de 15 minutos.

Para inscribirse en Comentario Público, llame al 210-735-2772 24 horas antes de esta reunión para incluir su nombre en la lista.

San Antonio Housing Trust Foundation
Agenda Item 4

Discussion and possible action for Election of Officers

Summary:
The officers of the Foundation consist of the President, a Vice President, a Secretary, a Treasurer, and any other officers that the Board may establish by most Directors. Any person may hold any two or more offices of the Trust except the offices of President and Secretary.

- Elections are to be held as determined by the Board of Directors.
- Slate is presented at the board meeting.
- Nominations are accepted from the floor.
- Election by majority of Directors present is required.

The ***President*** will preside at all meetings of the Board. The President will have other powers and duties not inconsistent with these Bylaws as may be assigned by the Board.

The ***Vice President*** will have the powers and duties of the President in its absence. A Vice President will act under the direction of the President and in his/her absence have the duties and powers of the President. A Vice President will have other duties and powers as the President, or the Board of Directors may assign.

The ***Secretary*** will have the general powers and duties usually vested in such office of a Foundation, including keeping all records, documents, and the corporation seal at the principal office of the Trust; affixing the corporate seal to any instrument requiring it and to attest the same by his or her signature when authorized by the Board of Directors of after the instrument has been signed by the President, a Vice President or other authorized officer or agent' keeping the minutes of the meetings.

The ***Treasurer*** will be responsible for all funds and securities of the Foundation and will have the general powers and duties usually vested in such office of the Foundation, including receiving and documenting all monies due and payable to the Foundation; depositing all monies received in the name of the Foundation in a depository designated by the Board; disbursing monies of the Foundation under the direction or orders of the Board; entering regularly in the books kept by the Treasurer a complete and accurate account of all monies received and disbursed by the Foundation; rendering a statement of the financial accounts of the Foundation to the Board as requested; exhibiting the books of account in his/her custody to any Director upon request; and submitting a full financial report to the Board of Directors at a meeting during the next fiscal year.

Recommendation:

Staff recommends electing a President, Vice President, Treasurer, and Secretary.