SAN ANTONIO HOUSING TRUST FOUNDATION
2025 OFFICIAL MEETING MINUTES

DATE: August 15, 2025

TIME AND PLACE: The Foundation met in session at 3:37 p.m., via Zoom and in person at 114 W. Commerce St., San Antonio, TX 78205.

PRESENT: Councilmember Teri Castillo, Councilmember Dr. Sukh Kaur, Eric Cooper, Marinella Murillo, Jane Paccione, Christina Martinez, and Councilmember Phyllis Viagran.

ABSENT: Antoinette Brumfield, Rachell Hathaway, Councilmember Jalen McKee-Rodriguez, and Mark Carmona.

STAFF/VISITORS PRESENT:
Pedro Alanis- Executive Director San Antonio Housing Trust; Lauren Bejaran Cardona- San Antonio Housing Trust; Michelle Barnes- San Antonio Housing Trust; Tom Roth- Director of Development San Antonio Housing Trust; Seema Kairam- San Antonio Housing Trust; Frida Garcia- San Antonio Housing Trust; John Hernandez- San Antonio Housing Trust; Clarissa Rodriguez- Denton Navarro Rocha Bernal & Zech, P.C.; Summer Greathouse- Bracewell; Levi Stoneking- Bracewell; Sabine Miramontes-SEFLA Languages Interpreter.

1. CALL TO ORDER AND ROLL CALL: The meeting was called to order by Vice President Jane Paccione, and the roll was called by Michelle Barnes.

2. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES OF JUNE 13, 2025.
MINUTES COMMISSION ACTION:
Eric Cooper motioned, and Councilmember Castillo seconded to approve the June 13, 2025, minutes.
Ayes: 6 Nays: 0 Abstained: 0
The motion passed.

3. PUBLIC COMMENT – INTERESTED SPEAKERS WILL HAVE 3 MINUTES EACH TO ADDRESS THE BOARD ON AGENDA ITEMS OR HOUSING POLICY RELATED MATTERS.

NONE.
No action taken.

4. A BRIEFING AND DISCUSSION ON FY 2025 ANNUAL PLAN RESULTS AND FY 2026 ANNUAL PLAN AND BUDGET PRIORITIES.
Pedro Alanis discussed the FY 2025 annual plan results and FY 2026 Annual Plan & Budget priorities. The Board Members gave comments regarding the information; Councilmember Dr. Sukh Kaur noted several issues that she would like to see, including a map visualization to overlap the SHIP goals. Positive feedback was given for several projects. No vote was necessary.

5. BRIEFING, DISCUSSION, AND POSSIBLE ACTION REGARDING A RESOLUTION AUTHORIZING THE AWARD OF ARCHITECTURAL AND ENGINEERING SERVICES FOR 111 W. TRAVIS BUILDING (ROBERT E. LEE APARTMENTS) FOR COMMUNITY ENGAGEMENT AND SCHEMATIC DESIGN; AND AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT; AND AMENDING THE FOUNDATION CAPITAL BUDGET AS NECESSARY TO COMPLETE THIS WORK.

Pedro Alanis briefed the board on Item #5, regarding the awarding of the architectural and engineering services for 111 W. Travis (Robt. E. Lee Bldg.). The Board made comments regarding the awarding of the contract.

MINUTES COMMISSION ACTION:
Councilmember Dr. Kaur motioned, and Eric Cooper seconded to approve Item #5.
Ayes: 6 Nays: 0 Abstained: 0
The motion passed.

6. BRIEFING, DISCUSSION, AND POSSIBLE ACTION REGARDING A RESOLUTION AUTHORIZING THE RELEASE OF A REQUEST FOR PROPOSALS FOR THE ROBERT E. LEE DEVELOPMENT PARTNER AND AMENDING THE FOUNDATION CAPITAL BUDGET TO COVER THE COST OF THE SOLICITATION.
Pedro Alanis briefed the Board on Item #6, regarding the release of an RFP for the Robert E. Lee development partner and amending the Foundation capital budget.

MINUTES COMMISSION ACTION:
Councilmember Dr. Kaur motioned, and Councilmember Castillo seconded to approve Item #5.
Ayes: 6 Nays: 0 Abstained: 0
The motion passed.

7. ADJOURNMENT
Vice President Jane Paccione adjourned the meeting. There being no further business, the meeting was adjourned at 4:18 p.m.